Department of Property & Procurement

Government of the United States Virgin Islands

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HTTP://DPP.VI.GOV

August 15, 2016

AMENDMENT #1 RFP-025-2016 (P) Qualified firm or individual (s) for Learning Management System for the Government of the Virgin Islands

INSERT: ***Questions and Answers***

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WITH THEIR BID PROPOSAL.

QUESTION & ANSWER(s):

Question 1: Can you provide a listing of systems that currently houses information that would feed into a learning management system i.e. ERP – please include version of software where possible.

Answer: Possibly Tyler Munis ERP... However, we believe we may just use the data migration functionality

Question 2: Do you plan to use the LMS for an external user base in the future (e.g. customers, contractors)?

Answer: No.

Question 3: Is your current learning management process a centralized or decentralized model? Decentralized

Answer: A combination of both and that will remain as certain agencies require agency specific task training

Question 4: How many people currently manage the learning process?

Answer: Approximately 50 HR managers

Question 5: Will you require the following:

Answer: The following will be required: (A). Management of Web-based Training (B). Management of Instructor-led Training C. Competency Management (core)

Question 6: Are there any systems or content (specifically content servers) you would like the LMS system to integrate with i.e. please include databases and versions of software where possible.

Answer: No.

Question 7: Do you have an employee classification by jobs or competencies?

Answer: By jobs

Question 8: Will you require role based competencies?

Answer: Yes

Question 9: What level of Reporting / Analytics is required?

Answer: Detailed and micro

Question 10: Do you currently use any external Reporting Tools to analyze employee or training data?

Answer: No

Question 11: Are Virtual Classroom currently in use?

Answer: We use skype and polycom Conference Bridge

Question 12: Do you have single sign on authentication capabilities i.e. Active Directory?

Answer: Have not implemented single sign on but we do have active directory.

Question 13: Can you provide a list commonly occurring pain-points as it relates to your current learning management process which cause excess expense of time or decrease service levels?

Answer: N/A

Question 14: Other than Excel, are there any other data points you plan to migrate to the LMS?

Answer: No.

Question 15: Do you have internal resources available to handle the data extraction (i.e. from ERP) and data transformation needed to prepare the data for loading into the LMS?

Answer: Yes.